

Congress Bid Document 2014

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**WORLD
ASSOCIATION
OF CHEFS
SOCIETIES**

What is the World Association of Chefs Societies?

The World Association of Chefs Societies or WACS in short, is a global network of chefs associations first founded in October 1928 at the Sorbonne in Paris. At that first congress there were 65 delegates from 17 countries, representing 36 national and international associations, and the venerable August Escoffier was named the first Honorary President of WACS. Today, this global body has 87 official chefs associations as members.

The biannual congress is a hallmark tradition of WACS and has been organised in over 22 cities across the world throughout its illustrious 80-year history, WACS is managed by an elected presidential body consisting of the WACS president, vice president, treasurer, secretary general and past honorary president, as well as a board of continental directors that look after the regions of Asia, Europe, Africa, the Pacific and the Americas. Separate committees manage all culinary competition-related affairs, Finances, By-Laws, Chefs Day, Education, and Women in WACS, Master Chef Certification and the WACS Congress. Relevant details can be found in the Who's Who (link) page of the WACS's website.

Mission Statement

The World Association of Chefs' Societies (WACS) is a non-political professional organization, dedicated to maintaining and improving the culinary standards of global cuisines.

We accomplish these goals through education, training and professional development of our international membership.

As an authority and opinion leader on food, W.A.C.S represents a global voice on all issues related to the culinary profession.

Our Vision

The current presidium has decided that vision for the board is re thinking tradition:

Trying to uphold tradition while keeping up with the changes of modern times should lead WACS to regularly rethink the way it operates. This means some risks have to be taken in order to let the culinary arts advance in a positive way; a way that can benefit all members of WACS.

“Tradition becomes our security, and when the mind is secure, it is in decay.”

Jiddu Krishnamurti

‘We believe in a WACS that is truly a guiding light for chefs all over the world and that is conscientiously devoted to its members’ voice. The challenge before us now is to focus on the greater issues of our industry; the next generation of chefs must become a greater focal point of our efforts within WACS. Such a direction would help empower and support the young chefs to take action of benefit to them and to the future of the industry.

Other important issues concern getting the network of chefs which exists to reach further out to draw new members and connect existing members. We believe the accessibility of information and development resources for all member countries is crucial to this.’

Why Host a WACS Congress?

A WACS Congress attracts between 300 and 500 delegates from all over the world. It is a unique opportunity to showcase your country's cuisine, culture, traditions and its chefs and to capture the interest of the international culinary community. Hosting a WACS Congress boosts a member country's status within the international community, increases awareness of the country's cuisine and has the potential for increased tourism in the form of pre- and post-event tours.

Categories of WACS membership

- National Society Members
- Honorary members
- Affiliate members
- Corporate members
- Extra Ordinary Members

Profile of members

- F&B executives
- Educators
- Executive chefs
- Pastry chefs
- Chef de parties
- Junior chefs
- Suppliers
- Culinary institutes
- Manufacturers

Who are Voting members and where are they from?

Americas	Africa & Middle East	Asia	Europe Northern	Europe Central	Europe Southern	Pacific Rim
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Argentina	Egypt	China	Azerbaijan	Austria	Bulgaria	Australia
Bahamas	Israel	D.P.R Korea	Belarus	Czech Rep	Croatia	Fiji Island
Bolivia	Mauritius	Hong Kong	Denmark	Germany	Cyprus	Guam
Brazil	Namibia	India	Estonia	Hungary	France	New Zealand
Canada	Saudi Arabia	Indonesia	Finland	Kazakhstan	Greece	Vanuatu
Chile	South Africa	Japan	Great Britain	Luxembourg	Italia	
Colombia	U.A.E	Macau	Iceland	Netherlands	Malta	

Costa Rica		Malaysia	Ireland	Poland	Moldova	
Cuba		Mongolia	Latvia	Slovakia	Montenegro	
Ecuador		Myanmar	Lithuania	Switzerland	Portugal	
El Salvador		Philippines	Norway	Uzbekistan	Romania	
Guatemala		Singapore	Russia		Serbia	
Mexico		South Korea	Scotland		Slovenia	
Peru		Sri Lanka	Sweden		Spain	
U.S.A		Thailand	Ukraine		Turkey	
Uruguay		Vietnam	Wales			
Venezuela						

Previous WACS Congress Venues

2012	Seoul, South Korea (awarded 2008)
2010	Santiago de Chile, Chile (awarded 2006)
2008	Dubai, United Arab Emirates
2006	Auckland, New Zealand
2004	Dublin, Ireland
2002	Kyoto, Japan
2000	Maastricht, The Netherlands
1998	Melbourne, Australia
1996	Tel Aviv, Israel
1994	Stavanger, Norway
1992	Frankfurt, Germany
1990	Singapore
1988	Johannesburg, South Africa
1986	Ljubjana, Slovenia
1984	Orlando, Florida USA
1982	Vienna, Austria

General Site Requirements

Location

The preferred venue will be one that is able to host all conference activities including general and concurrent educational sessions, the Billy Gallagher Junior Forum, The Hans Beuschkens Junior Competition and the Global Chefs' Challenge and most meal functions under one roof. If multiple venues are used for accommodation, shuttle bus transportation must be provided between the venues.

All completed Request for Proposal submissions will be considered equally and judged on their merit.

Dates

All information correct at time of publication.

WACS reserves the right to make any changes and amendments to any aspect of the above publication, if and when it sees fit.

There is flexibility with dates between March and September.
Care should be taken to avoid religious holidays and national holidays as far as possible.

Requirements

Single accommodations constitute more than 60% of the WACS Congress room block. Note that with the exception of those listed below, the group generally does not require suites.

Single and double rates should be the same. Confirmed rates are to be guaranteed at time of proposal submission.

Three complimentary suites plus 10 complimentary rooms for the WACS Board is required, for no more than 7 nights.

Venue Requirements

Food and Beverage

When not fully inclusive, menu prices at each facility must be guaranteed fourteen months prior to conference. All facilities must be sanctioned by WACS congress committee prior to congress.

Ground Transportation

Should a city propose using multiple hotels for housing in conjunction with a meeting venue or convention centre, the Convention & Visitors Bureau, municipal government and/or hotels must agree to provide complimentary shuttle services to and from those hotels not connected to the centre. Complimentary shuttle service is also required for any off-site evening functions.

Disabled facilities

Any facility used for housing, meeting and/or special functions must be able to provide the same access to venues and appropriate housing to disabled conference delegates as to delegates without disabilities.

Cancellation

WACS will review the quality of the sleeping rooms and function space at a site visit hosted by the successful country two years prior to the Congress. Should the facilities fall below WACS standards, WACS reserves the right to require standards be met or cancellation of event without penalty. Should a significant reduction in air service to the conference site dramatically and adversely affect attendance, WACS reserves the right to cancel the conference location, develop alternatives or substitute programming.

Recycling Programme/Food Bank Donations

Any facility used for housing, meeting and/or special functions should have a recycling program in effect to accommodate WACS's conservation efforts. Any food not consumed at a WACS function and is available for distribution in accordance with local health codes,

should be donated to a local food bank or other group that address the needs of the less fortunate (e.g. Salvation Army) if local culture supports such efforts.

Function Space

WACS's meeting requirements are extensive; however this allows a hotel, or conference centre to showcase the diversity of facilities and accommodations. A large amount of function space is required during the actual convention dates and prior to the convention for set up and auxiliary meetings.

Board Meeting Room

Accepted is that the WACS board holds a board meeting prior and straight after the congress. The room should preferable be within the congress space and complimentary and contain all facilities necessary to host a world class business meeting for 20 members. A separate break out room for lunch is required and the board room needs internet, data projector and the ability to record the entire meeting for official minutes. Preferable is that this board room is available to board members over the entire period of the congress including one day prior and half a day post the conference. This should be at no cost to the WACS.

Storage

WACS's usually requires a facility to accept forward shipping of gear to the host country at least 3 weeks out from congress (not unless the main hotel/venue has the ability to accommodate) -this should be at no cost to WACS. WACS will however cover all shipping, customs and local transport costs.

Support and Sponsorship Requirements

The National Chefs Association and the city as a whole must be in support of hosting a WACS Congress. By policy each proposal must be accompanied by a letter from the convention bureau, city government and the local WACS Continental Director, demonstrating their commitment to making the conference a success. It is also required that functions and activities are to be held at facilities having a WACS member on staff. If the property is part of a chain, the chain must have demonstrated active representation in WACS.

WACS encourages the organising committee, the host city and properties to creatively theme special events and sponsored functions in accordance with the respective congress theme.

WACS accepts and welcomes sponsorship in the areas of special events and local activities. The only restriction centres on the WACS requirement that participation must be open to all members and that the integrity of our educational content must be maintained. Transportation, where required, is to be included at no cost to WACS.

Sponsor recognition is at the sole discretion of WACS in order to ensure equity in recognition and appropriate visibility.

The congress is the ownership of WACS and all sponsorship must be channelled through the congress committee and respective continental director. E.g.:- Global Chefs

Challenge, Women in WACS, WACS Awards amongst others.

All costs incurred by the organising committee on behalf of WACS, e.g. extras not included in this document such invited guests from the board, must be invoiced and sanctioned by the WACS treasurer and President prior to the congress. An order number system will be developed.

Marketing of the Congress

The executive committee of the host site's Chefs Association is expected to be well represented at the prior year's conference. Preferably the President/Chairman of the Association as well as other relevant staff should be present and attend to appropriately pre-market their destination as the next congress site, and are expected to be part of the Congress Committee before, during and after the congress.

The city must be committed to assisting WACS in conference promotion.

This commitment would involve:

- Providing editorial and graphic support for printed materials and funding promotional activities during preceding conferences, including design of a WACS Congress 2012 logo.
- Welcome banners, signs and stickers should be provided for the airport greeters, hotel staff, etc, during the convention.
- Successful host countries must present a detailed report at the preceding Congress, detailing current costs (if different from bid costs), promotional hand outs, website launch ect.

Should congress costs differ from original bid costs, these costs must be made known to Congress Chair and approved – in line with inflation- before any marketing of the Congress is undertaken.

Information required in Bid Proposal

1. Event profile

Preferred dates

Alternate dates

Maximum number of delegates

Minimum number of delegates

Number of meeting rooms

Number of breakaways

Seating style

Food & beverage facilities

Audiovisual equipment

Parking space

Any other special events, i.e. dinners/cocktails/special events, entertainment programme, programme for accompanying persons, pre- and post tours

All information correct at time of publication.

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2. Venue
 - Location
 - Reasons for choice of venue
 - Capabilities of venue
3. Accommodation
 - Distance from the airport
 - Distance from the conference venue
 - Type of accommodation in terms of grading
 - Type of rooms
 - Number of rooms available in the vicinity
 - Arrival date
 - Departure date
 - Budget per room
4. External contractors or vendors
 - Conference organizer
 - Audio visual company
 - Any other contractors
5. Marketing plan

A marketing plan aimed at delegate boosting, including regular e-mails, teasers and attendance at the Congress in 2010 to market the destination and the Congress.

6. Quoting currency
 - Quote in Euros
7. Financial Feasibility Plan
 - Break-even analysis
 - Contingencies
 - Periodic financial updates

Site Visit and Congress Bid Fees

The following fees are applicable for submission of Bid Proposals:

- A non-refundable registration fee of EUR 500 must accompany all bid submissions; *This to be paid at time of application, and no bids will be allowed to present if fee has not been paid.*
- A hosting fee of EUR 7 500 is payable to WACS by the successful host country, on awarding of successful bid. *Within three months of successful bid or forfeit the right to host congress. Congress will then be awarded to second highest bid.*

Once the bid has been awarded, the country must appoint a Host Committee, consisting of:

- A Technical Sub-Committee, responsible for securing and co-ordinating speakers. All

presentations must be of an educational nature. In this regard, assistance will be given by the WACS Educational Committee via the Congress Committee. One member of the WACS Congress Committee will sit on the Technical Sub-Committee and has final say on the selection of speakers, after consultation with the WACS Congress Committee, and WACS may identify certain speakers, e.g., High level sponsors

- Any competitions should be presented to the Culinary Guidelines Committee for approval prior to finalisation;
- A Logistics Sub-Committee, responsible for co-ordination of the event, including logo design, accommodation, meals, bookings, etc. Logos to be approved by the Congress Committee;
- It is recommended that a Financial Sub-Committee be formed to document realistically expected financial support from their sponsors and a detailed budget of the event. This would be required if the proposal to host the Congress is successful.

The successful host country for the 2014 WACS Congress will be required to host a site visit by three members of the Congress Committee, two years prior to the event. The costs of travel, accommodation and meals will be for the account of the 2014 Congress Committee.

The WACS congress remains property of WACS, and so all activities, business programmes ect. MUST be sanctioned and signed off by the WACS board and or WACS congress committee or designated person. The site may be split up into two separate visits

Disclaimer

The World Association of Chefs Societies cannot be held responsible for any losses incurred or any liabilities whatsoever regarding the host nation and its partners and sponsors.



OFFICIAL BID PROPOSAL

Note: Only complete proposals submitted in this format will be considered.

1. Date:

2. Destination:

3. Overall Programme:

This proposal is being submitted for the following programme (insert appropriate dates):

	Early Arrivals	Day 0 Move In	Day 1	Day 2	Day 3	Day 4	Day 5
Conference programme							
Junior programme							
Entertainment programme							
Accompanying persons programme							
Pre- and post tours							

4. Contact:

Who will be the primary contact for WACS?

a) Name:

Title:

Company:

All information correct at time of publication.

WACS reserves the right to make any changes and amendments to any aspect of the above publication, if and when it sees fit.

- d) Address:
- e) City/State/Province:
- f) Postal Code Country:
- g) Telephone (Country and Area/City Codes):
- h) Fax (Country and Area/City Codes):
- i) Email Address:
- j) WACS Member Since:

Does local government support this proposal?

- Yes (attach letter of support)
- No

5. Attachments:

5.1 Country information

Brief overview of the country

(one paragraph consisting of maximum of five lines)

5.2 City information

Introduction and history

Economics

Transport – airport and road & rail transport

Security

Accommodation and hotels

Entertainment, shopping and restaurants

Culture

People

Experience of hosting international events

6. Accommodation:

1. Designate primary and, if necessary, secondary host hotel(s) including contact details. Please check the appropriate box.

(a) Primary Hotel (attach brochure):

- This hotel will
 will not

accommodate estimated maximum total attendance of 500 delegates for the WACS Congress. (If hotel cannot accommodate estimated maximum total attendance, or if your destination wishes to offer additional hotels at varying rates to provide delegates with alternatives, please list secondary hotel(s) as indicated.

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Primary Hotel Information

List the Contact for the Primary Hotel for WACS Congress:

Name:

Title:

Company:

Address:

City/State/Province:

Postal Code Country:

Telephone (Country and Area/City Codes):

Fax (Country and Area/City Codes):

Email Address: Web Site:

Hotel Classification (five, four or three-star): _____

Rates Guaranteed (Single/Double): EUR _____

Rates Applicable from (insert date) _____ to (insert date)
_____ to accommodate pre/post tours

Number of guestrooms available at above rates: _____

Number of one-bedroom suites available: _____ at EUR _____

Specialist disabled Rooms, inter leading rooms : _____ at EUR _____

Three complimentary suites, and 10 complimentary rooms for the WACS Board.

Yes

Please provide diagrams of the proposed suites.

Three complimentary single rooms available for a maximum of two site inspections for three nights each:

Yes

List additional costs (e.g., room tax, gratuities, service charges etc.), if applicable:

(b) Secondary Hotel (attach brochure or indicate Internet address):

List the Contact for the Primary Hotel for SITE Headquarters:

List the Contact for the Primary Hotel for WACS Congress:

Name:

Title:

Company:

Address:

City/State/Province:

Postal Code Country:

Telephone (Country and Area/City Codes):

Fax (Country and Area/City Codes):

Email Address:

Web Site:

Hotel Classification (five, four or three-star): _____

Rates Guaranteed (Single/Double): EUR _____

Rates Applicable from (insert date) _____ to (insert date)
_____ to accommodate pre/post tours

Number of guestrooms available at above rates: _____

Number of one-bedroom suites available: _____ at EUR _____

Three complimentary single rooms available for a maximum of two site inspections
for three nights each:

Yes

List additional costs (e.g., room tax, gratuities, service charges etc.), if applicable:

If multiple hotels are being used for this programme, please specify the
distance and estimated travel time from the primary hotel (or conference centre)
containing the meeting space to each of the secondary hotels:

From primary hotel (a) to secondary hotel (b) _____ kilometres OR _____
minutes by coach transfer

From primary hotel (a) to secondary hotel (c) _____ kilometres OR _____
minutes by coach transfer.

PLEASE NOTE:

**Mr Hans Beuschkens competitor's rooms free accommodation in conjunction
with WACS. – Minimize costs to same sex sharing, days of free accommodation to be
determined, WACS funding to be investigated.**

7. Ground Transportation

Should a city propose using multiple hotels for housing in conjunction with a
meeting venue or convention centre the Convention & Visitors Bureau, municipal
government and/or hotels must agree to provide complimentary shuttle services to
and from those hotels not connected to the centre.

All information correct at time of publication.

WACS reserves the right to make any changes and amendments to any aspect of the above publication, if and when it sees fit.

Complimentary shuttle service is also required for any off-site evening functions.

8. Congress Venues

1. Designate the venue* for all educational sessions:

**If different from the primary hotel listed above OR if the education sessions will be held in a conference/congress centre or another facility, please specify below:*

Educational sessions venue: _____ (attach brochure)

List the Contact for the meeting venue for WACS Congress (if the venue is not the primary hotel):

Name:

Title:

Company:

Address:

City/State/Province:

Postal Code Country:

Telephone (Country and Area/City Codes):

Fax (Country and Area/City Codes):

Email Address:

2. Is a conference organizer to be appointed?

Yes

No

If you replied "yes," please provide details, if possible: (attach brochure)

Name:

Title:

Company:

Address:

City/State/Province:

Postal Code Country:

Telephone (Country and Area/City Codes):

Fax (Country and Area/City Codes):

Email Address:

3. Regarding the A/V support services available at the meeting space venue:

(a) Are staging, pipe/drape, sound, lighting, rear screen projection available?

Yes No

(b) Are A/V technical services available?

Yes No

4. Are A/V support services provided?

Yes No

5. Meeting/Administration Space Availability (attach meeting space floor plan)

(a) Plenary/General Session Room (allow for rear screen projection and staging) – ideally an auditorium to accommodate 800 people

Room Name

Square meters

Maximum number of attendees – classroom style

Maximum number of attendees – theatre style

(b) Venue for luncheons

Room Name

Square meters

Maximum number of attendees at tables of 8 persons

Maximum number of attendees at tables of 10 persons

(c) Total number of breakaway rooms available/maximum number of attendees (schoolroom-style seating)

_____ rooms available with maximum attendance of _____

_____ rooms available with maximum attendance of _____

_____ rooms available with maximum attendance of _____

_____ rooms available with maximum attendance of _____

(d) Registration area available:

Yes No

Permanent registration area:

Yes No

Free-standing registration area:

Yes No

(e) "Speaker ready" room available:

Yes No

(f) Conference organisers office available on 24 hrs. basis from two days prior:

Yes No

(g) WACS Board of Directors Meeting Room – hollow-square for 20 persons meeting from 9am-5pm conducted from one days prior to event, during the congress and one morning after the congress

Yes No

(h) Interpreters- The congress must be provide the services of simultaneous translation for the duration of the congress into the four official languages of WACS. *This cost to be absorbed into local congress organiser's budget and not passed onto WACS.*

Yes No

i) WACS Booth- a combined WACS booth and Congress booth , having internet, power to promote and sell both Congress and WACS merchandise.

Yes No

j) Bid Countries Booth – a booth or trestles tables with tablecloths available for 2016 bid countries. Power and Internet should be available.

Yes No

Price in Euro_____

6. Is a full-service business centre available at meeting space venue (either primary hotel or conference centre)?

Yes No

If you replied “no,” please designate the nearest accessible business centre and distance from the meeting space venue: _____

This at cost to congress attendees using facilities.

9. Transport to City

1. Designate major airport(s):

2. Designate distance from each major airport to host hotel:

Airport A: _____kilometres and _____ minutes by coach transfer to host hotel

Airport B: _____kilometres and _____ minutes by coach transfer to host hotel

3. Will roundtrip airport/hotel transfers be provided on a complimentary basis to International Congress attendees?

Yes No

4. For which date(s) are arrival transfers available? _____
For which date(s) are departure transfers available? _____

5. List all direct flights to the destination:

Region	Carriers Serving Area	Major Gateways to Destination	Approximate Cost at bid for economy
North Americas			
Latin America			
South America			
Europe			
Africa			
Middle East			
Asia			
Pacific Rim			

6. Designate other transportation carriers (e.g., railways):

10. Programme

1. Please detail the proposed evening entertainment programme for the Congress:

	Day 1	Day 2	Day 3	Day 4	Day 5
Activity					

Cost (if not included in the delegate fee)					
--	--	--	--	--	--

2. Please detail the programme and related costs for accompany persons.

	Day 1	Day 2	Day 3	Day 4	Day 5
Activity					
Cost (if not included in the delegate fee)					

Please include

details of optional tours which can be undertaken by delegates either before or after the conference. Attach proposed itinerary of tours and details of tour operators and enclose a set of brochures for each proposed tour.

Tour Option 1:

Date:	
Destination:	
Accommodation:	
Description:	
Cost:	

Tour Option 2:

Date:	
Destination:	
Accommodation:	
Description:	
Cost:	

Tour Option 3:

Date:	
Destination:	
Accommodation:	
Description:	
Cost:	

The following section refers any intention to obtain sponsorships to host the WACS Congress.

1. Is your destination committed to sponsoring a complimentary site visit by three members of the Congress Committee two years before the event?

Yes No

**2. Complete all items in the grid, below, specifying proposed and/or confirmed sponsors, the venue and description details to the extent they are known.
*Please NOTE all sponsorship to be approved by WACS before signing.***

Event	Proposed Sponsor	Venue	Details of what the sponsorship will cover
WACS Junior Forum			In conjunction with Board
Hans Beuschkens Trophy			In conjunction with Board
Global Chefs Challenge			In conjunction with Board
Women in WACS Forum			In conjunction with board
WACS board meeting			
Day 1 - Welcome reception			
Day 2 – Tea breaks			
Day 2 – Luncheon			
Day 2 – Evening activity			
Day 3 – Tea breaks			
Day 3 - Luncheon			
Day 3 – Evening event			
Day 4 – Tea breaks			
Day 4 - Luncheon			
Day 4 – Evening event			
Day 5 – Tea breaks			
Day 5 - Luncheon			
Day 5 - Gala Event Evening			

Alternatively, if it is your intention to obtain overall sponsorship of the conference, and separate sponsorship only for the Junior Forum, WACS Global Chef Challenge and Women in WACS forum and/or the Hans Beuschkens Trophy, please provide details of this sponsorship and what it includes.

11. COSTS:

Please specify the proposed delegate fee, including conference programme, opening function, any special events built into the programme and all venue hire charges.

PLEASE NOTE that fees quoted at the bid are relevant for 4 years time. WACS will only accept an increase in line with the bid countries official inflation rate.

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Main Congress

Delegate cost: Early bird discount rate: EUR _____

Normal rate: EUR _____

Accompanying persons: EUR _____

Junior Forum

Delegate cost: Early bird discount rate: EUR _____

Normal rate: EUR _____

Accompanying persons: EUR _____

Group Discount

Delegate cost: Early bird discount rate: EUR _____

Normal rate: EUR _____

Accompanying persons: EUR _____

Please attach a **realistic** budget for the whole congress based on 500 paying delegates.
The budget must be shown in Euros and reflect all aspects of the congress- an Excel template may be acquired from the congress committee.

1. Identify recommended chairperson(s) of Host Committee (one of which will be approved by WACS):

Name:

Title:

Company:

Address:

City/State/Province:

Postal Code Country:

Telephone (Country and Area/City Codes): _____

Fax (Country and Area/City Codes): _____

Email Address:

WACS Member Since:

Name:

Title:

Company:
Address:
City/State/Province:
Postal Code Country:
Telephone (Country and Area/City Codes):
Fax (Country and Area/City Codes):
Email Address:
WACS Member Since:

2. Please specify other recommended volunteer members of Host Committee:

Name _____ Name _____
Company _____ Company _____
WACS Member since _____ WACS Member since _____
Intended portfolio _____ Intended portfolio _____

Name _____ Name _____
Company _____ Company _____
WACS Member since _____ WACS Member since _____
Intended portfolio _____ Intended portfolio _____

Name _____ Name _____
Company _____ Company _____
WACS Member since _____ WACS Member since _____
Intended portfolio _____ Intended portfolio _____

Name _____ Name _____
Company _____ Company _____
WACS Member since _____ WACS Member since _____
Intended portfolio _____ Intended portfolio _____

- WACS Congress 2012 bid submissions open – 1 May 2009
- WACS Congress 2012 bid submissions close – 30 September 2009
- Bids reviewed by WACS's Congress committee, who will select five candidates to present their proposals at the WACS Congress 2010 in Chile.
- Successful candidates will be notified by 1 November 2009.
- Presentations by the five finalists during the WACS Congress in January 2010.
 - A strict bid presentation time slot of 10 minutes , including opening and closing statements and visual presentation is allocated over the five finalist bid countries.
 - A pre bid viewing on Sunday morning will be scheduled for all finalist to show their bid to the congress committee before final presentations to the congress on the Wednesday.
- Selection of the WACS Congress 2012 host country is by vote of member nations at the WACS Congress 2010 – one vote per paid up member country

Proposals must be submitted in a **single presentation document** and include the following (minimum) information:

- 1.) Letter of invitation by the WACS Continental Director, the Mayor and the President of the Convention and Visitors Bureau.
- 2.) Complete hotel proposals outlining the site requirements and a hotel promotional package.

Direct questions to: Arnold Tanzer – (e): arnold@foodonthemove.co.za
_ (t): +27 11 403 1232

Submit electronic proposals no later than 30 September 2009 to:
Arnold@foodonthemove.co.za

Post a hardcopy proposal no later than 30 September 2009 to:

Arnold Tanzer
Chairman of the Congress Committee
PO Box 291305
Melville 2109
Johannesburg, South Africa

Contract

This proposal has been completed by and is being submitted on behalf of the named organization representing the destination being presented.

By signing the document, the authorised undersigned agrees to go into a binding contract with the World Association of Chef Societies should their bid for the 2014 Congress be successful.

Further all conditions and stipulations as set out in the Bid document are binding and only reversible through a WACS board decision.

Organisation: _____

Signature:

Name: _____

Title: _____

Company:

Address:

City/State/Province:

Postal Code Country:

Telephone (Country and Area/City Codes):

Fax (Country and Area/City Codes):

Email Address:

WACS Member Since:

By signing the above declaration, the said organisation accepts the following conditions:

1. **The congress is first and foremost the property of The World Association of Chefs Societies, and therefore all aspects of the Congress must be ratified and sanctioned by the WACS appointed Congress Committee and or WACS board.**
2. By signing the document, the authorised signature recognises and agrees to abide by all conditions and stipulations in the Congress Bid Document and such said conditions may only be changed with consent from the WACS board.
3. All Fees must be paid up as stipulated by the Congress committee and WACS Treasury.
4. The World Association of Chefs Societies cannot be held responsible for any losses incurred or any liabilities whatsoever regarding the host nation and its partners and sponsors.
5. The World Association of Chefs Societies cannot be held responsible for any delegate that arrives in the host country without the relevant Visas or one that seeks asylum or interferes with the law of the host country.
6. The WACS board reserves the right to withdrawn the bid allocation, two years out from the proposed congress, if it feels that host country has not meet the requirements as set down by WACS and the congress committee.
7. WACS will not be held liable for any losses occurred, or any liabilities whatsoever regarding the bid country, host chef's association or city, relevant sponsors and its partners.
8. The congress will then move to the second highest vote.
9. Proof of payment of the Euro 500 Bid Fee must be accompanying this form.

For and on behalf of WACS

For and on behalf of

Gissur Gudmundsson
WACS president 2008-2012